



A skilled paralegal in trial and litigation work, Heather Mink handles a large number of civil case types, such as civil plenaries and civil torts. She is a collaborative leader and motivator who is skilled in client relations.

Heather handles litigation and employment matters in the areas of workers' compensation, long and short-term disability, discrimination, sexual harassment, wrongful termination, FMLA, ADEA, ADA, and ERISA law.

Her litigation experience includes drafting complaints, summonses, subpoenas, jury demands, and appearances, along with preliminary and final expert, witness, and exhibit lists. Heather has experience working with attorney teams on business matters such as initiations, leases, conversions, employment agreements and contracts (including non-disclosures and non-competes), garnishments, promissory notes, default judgments, bad faith claims, proceedings supplemental, sales and closures.

Prior to working with employment and business dealings, she handled personal injury litigation matters such as slip and falls, auto incidents, animal bites and product liability.

Heather is devoted to assisting each attorney and their clients during the entire litigation process. Her congenial and true grit personality allows clients to feel confident that she will handle their case with the utmost integrity and competence.

Heather Mink

Paralegal

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EDUCATION

Indiana University-Fort Wayne, (B.S.),
legal studies and public policy, 2019

Purdue University, (B.S.), brain and
behavioral sciences, 2016

LANGUAGES

English

PRACTICES

Litigation